

POSITION DESCRIPTION
Research Midwife
Pregnancy & Development Group

Position Title	Research Midwife (0.4FTE)		
Division	Mothers, Babies & Women's Health (MBWH)		
Position Purpose	The key purpose of the position is to recruit and follow up pregnant women and their partners and baby for the Queensland Mater Family Cohort Pilot (QFC).		
Location	Level 3, Aubigny Place, Raymond Terrace, South Brisbane		
Occupational Category and Level	Professional ADM 7		
Reporting Relationship	Reports to Group Leader		
Review Date	January 2020		
Next Review Due	June 2020		
Staff Member	TBC	Signature	Date
Direct Supervisor	Prof Vicki Clifton	Signature	Date

1. OVERVIEW

Mater Group

As a Catholic not-for-profit ministry of Mercy Partners, Mater Group is committed to meeting the healthcare needs of our community through an integrated approach to our health education and research services, which is focused on delivering the highest quality care for our patients. For more than a century in Queensland, Mater has been defined by an abiding commitment to meeting the healthcare needs of the community.

Today, our Mission and Mercy Values continue to guide Mater people in making appropriate decisions for a sustainable, socially relevant healthcare service that is genuinely committed to the community it serves. Mater Group comprises Mater Health, Mater Education, Mater Research and Mater Foundation.

Our Mater Values: *We value care, mercy, dignity, quality and commitment.*

Mater Research

Mater Research (MR) is a world-class institute that is committed to conduct, enable and translate clinically relevant health research. With more than 300 laboratory and clinical researchers working across Mater's hospitals and the world-class Translational Research Institute (TRI), Mater Research is committed to working closely with Mater Health, Mater Education and our growing network of partners to turn scientific discovery into the best possible treatment, care, and outcomes for patients and our broader community.

Our teams conduct outstanding research into:

- Cancer Biology and Care
- Chronic and Complex Disease Biology and Care
- Mothers', Babies and Women's Health
- Neurosciences and Cognitive Health
- Health Implementation

Mater Research Institute – The University of Queensland

MRI-UQ is an alliance between Mater Research and UQ, providing strategic benefits to both partners. Mater Research brings to the alliance considerable clinical collaboration opportunities and UQ brings all its expertise as a research, education and teaching institution. Mater Research employees, through an affiliation to MRI-UQ have access to world-class research infrastructure and systems.

Translational Research Institute (TRI)

Focusing on a wide range of health and medical research areas, the Translational Research Institute (TRI) is a joint venture between Mater Research (MR) The University of Queensland Diamantina Institute (UQDI), Queensland University of Technology's Institute of Health and Biomedical Innovation (IHBI), and the Princess Alexandra Hospital's Centres for Health Research. The Translational Research Institute brings these research facilities together with the aim to improve and accelerate the translation of medical research into greater patient care.

2. HOURS

This is a part time appointment. Working hours need to be agreed with one's supervisor. As with all scientific institutes, we acknowledge the need for flexibility in working hours in order to undertake the experimental procedures appropriate to individual projects.

3. PURPOSE OF POSITION

The key purpose of the position is to conduct the QFC clinical research project whilst ensuring that the applicable local, national and international regulations and standards are being met. Responsible for ensuring that clinical processes, systems and educational tools are being utilised appropriately in the conduct of clinical research. Promotes and supports evidence based health care at the Mater Health through clinical research. The Research Midwife is also responsible to ensure timeliness of the scheduling of clinical research procedures required by research protocols.

This position will be working closely with the Antenatal and Birth Suites department of Mater Health.

4. POSITION DESCRIPTION

4.1. Research Activities

- Implementation and day to day management of the research project in close collaboration with clinical staff and study investigators ensuring efficient processes are instigated and followed.
- Development of mechanisms which support adequate recruitment rate for these clinical studies.
- Identification of barriers to adequate study recruitment in close collaboration with study investigator and develop improved strategies
- Assist in the development of data collection systems and organise and manage data collection in accordance with regulatory standards and project timelines.
- Develop a strong working relationship with Principal Investigators and Co Investigators to ensure effective and timely implementation of clinical research.
- Establish and maintain high quality relationships with key internal and external stakeholder
- Conducting clinical research to ensure consistency and adherence to Good Clinical Practice (GCP) and all applicable regulatory requirements.
- Responsible for ensuring adherence to Mater Clinical Policies and Procedures.
- Assist in the identification and resolution of issues associated with the conduct of clinical research in collaboration with the MR/MHS staff, clinicians, external investigators, external sites and collaborators.
- Ensure that the HREC receives required trial progress reports, any protocol amendments and trial reports.
- Work with Principal Investigators and Co-investigators to promote collaboration with Mater Education and Mater Health that fosters an environment that encourages the translation of research outcomes into clinical practice.

4.2 Education and Communication

- Demonstrate a high standard of written and oral communication and interpersonal skills.
- Establish and maintain effective communication networks to facilitate efficient conduct of clinical research with relevant collaborators and/or industry sponsors within the relevant theme.
- Promote consumer awareness of the role of clinical research within the Mater Group complex and externally.
- Prepare and present at professional forums as applicable.
- Attend relevant training programs and mandatory educational programs, workshops, conference and promotional functions.
- Responsible for updating and maintaining Professional Portfolio to ensure requirements are met to maintain professional registration.
- Maintain currency with nursing practice and industry requirements.

4.3 Safety in the Workplace and Human Resources

- Maintain a safe working environment.
- Report any potential hazards to the reporting officer.
- Ensure compliance with Workplace Health and Safety (WHS) Standards.
- Treat all clients with sensitivity and without discrimination.
- Responsible to ensure the annual performance plan is met.

4.4 Expression of the Mater Values

- Promote and demonstrate the mission and objectives of MR Limited.
- Promote and demonstrate the philosophy and values of the Sisters of Mercy.
- Demonstrate personal attentiveness, sensitivity and non-judgemental manner when interacting with team members and families.
- Demonstrate values based decision-making and leadership.
- Ensure that the mission, objectives, philosophy and values stated above are inherent in the delivery of the health care services by collaborating with and supporting other members of the health care team regarding clinical and research practices.
- Demonstrate a strong commitment to the timely delivery of a high quality service to the staff of MR.

5. PRIMARY DELEGATIONS AND ACCOUNTABILITIES

- The Research Midwife will be accountable to the Group Leader.
- Develop a strong working relationship with the Principal Investigators and Co Investigators to ensure effective and timely implementation of clinical research.
- Scientific activity will be undertaken according to the guidelines established by the Institute's Executive Leadership Team.
- Demonstrated understanding and commitment to the joint NHMRC/AVCC Statement and Guidelines on Research Practice is required.
- Demonstrated understanding and commitment to the NHMRC National Statement on Ethical Conduct in Research Involving Humans.
- Research activity will be undertaken according to the guidelines established by the Institute's Executive Team.
- The use of Institute property, equipment and technical support facilities will respect the guidelines established by the Institute.
- Preparation of applications for funding, commercial interactions and financial management of grants shall adhere to the process established by the Institute.

6. INTELLECTUAL PROPERTY

Mater Research will require the assignment of all rights, in and to all discoveries, and inventions made, developed, or devised while working at or under the guidance of the Mater Research, during the term of the appointment.

7. SELECTION CRITERIA

Qualifications

Essential

- Current AHPRA midwifery/nursing registration
- Relevant qualification or equivalent experience in Midwifery

Knowledge and Skills

Essential

- Demonstrated high level interpersonal skills necessary for negotiating and liaising effectively with a diverse range of staff, patients and other stakeholders.
- Knowledge of data management systems.

- Demonstrate an understanding and commitment to the NHMRC National Statement on Ethical conduct in research involving humans.
- Ability to conduct clinical research to ensure consistency and adherence to Good Clinical Practice (GCP).
- Demonstrate high level written and verbal communication skills.
- Possess analytical and problem solving skills.
- Advanced computer skills.
- Ability to work independently and as part of a multidisciplinary team.
- Project management skills.

Experience

Essential

- Evidence of strong clinical midwifery skills
- Evidence of the ability to work effectively within a multidisciplinary and international research team.

Personal Qualities

Essential

- Ability to work collaboratively with colleagues across the disciplines.
- Demonstrated high level written and verbal communication skills, including conference presentations, writing manuscripts and preparation of grant applications.
- Demonstrated high level interpersonal skills in order to negotiate and liaise effectively with a diverse range of staff and other stakeholders.
- Demonstrated high level organisational skills including the ability to prioritise work demands meet deadlines and balance competing tasks.
- Commitment to the Promotion of the Philosophy and Mission of the Mater Group and goals of the Mater Research Institute. To be thoughtful, considerate and act as a positive role model for others.

8. REVIEW

The position will be subject to mutual review on an annual basis.