

Position Title:	Occupational Therapist
Job Type:	Part-Time (38hrs per fortnight)
Region:	Bundaberg, Queensland
Facility:	Mater Private Hospital Bundaberg
Closing Date:	Open until filled
Salary:	Level 2 Professional Classification MH&ACCQL & Allied Health Enterprise Agreement 2014 – 2016 Currently attracting a minimum hourly rate range of \$46.29 - \$50.21 + allowances and penalties
Reporting to:	Julie McGuiness, Allied Health Manager

ENQUIRIES CONTACT

Enquiries Contact: Julie McGuiness, Allied Health Manager
Email: julie.mcguiness@mater.org.au

About the role


The Occupational Therapist shall assess, plan, implement and evaluate occupational therapy treatment appropriate to the client's needs and conditions, and the treatment provided. Furthermore, the Occupational Therapist shall strive to maximise individual client outcomes and promote their needs within the clinical environment.

A full **Position Description** is included in this document.

APPLY: To apply please return to where the vacancy is listed and click "apply now" which will direct you to SEEK.

OTHER INFORMATION:

- Opportunity to work within a dynamic and supportive multi-disciplinary team and treat clients with a variety of clinical presentations;
- Provide occupational therapy services to inpatients, outpatient/same day patients;
- Provide accurate client assessment, treatment programs and progress;
- Communicate effectively with clients, care givers and professional colleagues;
- This role presents an excellent opportunity to work as part of the friendly and supportive Rockhampton Mater team;

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- Bachelor of Occupational Therapy (or equivalent) with eligibility for membership with the Australian Occupational Therapy Association;
 - Current registration with Australian Health Practitioner Regulation Agency (“AHPRA”);
 - Current drivers licence;
 - Candidates must be an Australian Citizen or Australian Permanent Resident to apply; and
 - Salary packaging opportunities exist with entitlement up to \$9,095 tax free per annum.

Position Description

Position Title: Occupational Therapist	Agreement: Allied Health
Location: Mater Private Hospitals of Central Queensland	Classification: Level 2 Professional
Ministry/Business Stream: Health	Reports Authority: in accordance with the organisational structure

1.0 Behavioural Standards:

The Occupational Therapist shall adhere to the Mater behavioural standards that include the Mater Mission, Values and Code of Conduct as well as any other relevant professional and behavioural standards, translating these into everyday behaviour and action, and holding self and others to account for these standards.

2.0 Position Statement:

The Occupational Therapist shall assess, plan, implement and evaluate occupational therapy treatment appropriate to the client's needs and conditions, and the treatment provided. Furthermore, the Occupational Therapist shall strive to maximise individual client outcomes and promote their needs within the clinical environment.

3.0 Key Effectiveness Areas:

- 3.01 Mission & Values
- 3.02 Clinical Administration
- 3.03 Clinical Service Provision
- 3.04 Other Responsibilities

4.0 Key Position Responsibilities:

4.1 Mission and Values

- Promote and adhere to the Mission and Values of Mater Misericordiae Limited;
- Participate in Mater celebration and traditions; and
- Attend Mission in-service when required.

4.2 Clinical Administration

- Maintain accurate, current and meaningful records and statistics at all times relating to occupational therapy service;
- Engage in relevant administrative duties for the effective and efficient operations of the occupational therapy service;
- Provide advice and recommendations to management regarding occupational therapy service in the areas of personal expertise, within the Mater Hospital and other facilities and services;
- Instruct and supervise the Allied Health Assistant/Nurse and clients in technique and methods of contemporary occupational therapy care and maintenance of continuing therapy as required;
- Be responsible for the supervision and assessment of students undertaking placement as required; and
- Ensure that all purchases and activities relating to the delivery of occupational therapy services are within budget parameters.

4.3 Clinical Service Provision

- Provide occupational therapy services to inpatients, outpatient/same day patients which may include clients of other Mater Hospital facilities as required;
- Provide accurate client assessment, treatment programs and progress, within the client's medical record to facilitate communication with other team members documenting each client's clinical pathway daily;
- Prepare written reports to referring agencies and other professionals as required;
- Ensure that documentation complies with hospital, legal, professional standards;
- Provide assessment, diagnosis and treatment of inpatients and outpatients/same day patients;
- Provide counselling and education to patients and families in relation to their individual therapy programs;
- Demonstrate a positive approach towards the care of clients and their significant other;
- Liaise with other Health Care Professionals, clients' families and external agencies as required to achieve optimum outcomes in regards to care;
- Participate in team decision making by attending weekly case conferences to report on clients' progress;
- Communicate effectively with clients, care givers and professional colleagues;
- Assess and prescribe medical equipment and assistive devices; and
- Assess and prescribe fabrication of splinting devices.

4.4 Other Responsibilities

- Accept, adhere and promote workplace safety in accordance with the relevant legislation, standards, policies, procedures and model guidelines that promotes 'zero harm' for staff and 'zero preventable harm' for patients;
- Participate in creating an environment that strives for customer satisfaction;
- Participate in meetings and forums as required;
- Foster a cooperative work environment and maintain open communication through effective interpersonal skills and appropriate forums;
- Participate in and recommend quality activities aiming to improve work practices to exceed customer expectations;
- Fulfil required corporate, mandatory and professional development and competency requirements within stipulated timelines;
- Accept individual responsibility and accountability for own performance and professional development;
- Accept and adhere to all policies and procedures of Mater and your employment location; and
- Undertake other duties/responsibilities as directed by your direct Reporting Authority or other designated authority(s).

5.0 Qualifications and Experience:

Essential qualifications

- 5.1 Bachelor of Occupational Therapy (or equivalent) with eligibility for membership with the Australian Occupational Therapy Association;
- 5.2 Current registration with Australian Health Practitioner Regulation Agency ("AHPRA");
- 5.3 Current drivers licence;

Desired qualifications

5.4 N/A

Experience

- 5.5 Experience in occupational therapy assessment and treatment of various orthopaedic and neurological conditions using a problem-solving and objective approach;
- 5.6 Rehabilitation experience within private healthcare and aged care industry;

Skills & Knowledge

- 5.7 Demonstrated competence of coaching and coordinating staff and students assisting in the provision of occupational therapy services;
- 5.8 Ability to effectively prescribe equipment and home modifications for safe and timely discharge;
- 5.9 Ability to communicate effectively