

Vocational Training Subsidy (VTS) Application



Application for Vocational Training Subsidy (VTS)

1. To be completed by the employee applicant and authorised by the relevant divisional director
2. Once authorised forward the original version of the form to Human Resources department (HRHelpDesk@mater.org.au)
3. Keep a copy of the completed form for your own records
4. Payment of the VTS will commence from the first full pay period following Mater HR receipt of BOTH this application form, and satisfactory evidence of applicant's acceptance as a vocational trainee with one of the specialty colleges.

What is Vocational Training Subsidy?

The Mater Resident Medical Officers' Enterprise Agreement 2023 states:

S3.8.2 Vocational Training Subsidy

- S3.8.2.1 All RMOs who confirm their acceptance and remain in a vocational training program will be entitled to the payment of a Vocational Training Subsidy of \$4,402 per annum from the first full pay cycle on or after 1 July 2024
- S3.8.2.2 Part time RMOs will receive a pro rata amount of the Vocational Training Subsidy.
- S3.8.2.3 The subsidy will be paid as a fortnightly allowance, which will be paid in the first pay period following the RMO commencing the training program and provided that the Medical Officer makes formal application for the subsidy and supplies Mater with satisfactory evidence of their acceptance as a vocational trainee with one of the specialty colleges.
- S3.8.2.4 Where a RMO ceases to participate in a vocational training program they are required to advise Mater in writing of their change in status within seven (7) days of ceasing to be a vocational trainee. All overpayments made as a result of non-compliance with this clause will be fully recoverable by Mater in accordance with Mater Policy.
- S3.8.2.5 The subsidy is paid in recognition of the high cost of college membership, exam and course fees necessary to complete vocational training requirements in various specialty areas.
- S3.8.2.6 For the sake of clarity, an RMO is only eligible to claim either the Professional Development Support or the Vocational Training subsidy at any one point in time, not both.

Applicant to complete

Employee number								
Given name (s)							Surname	
Signature							Date	

Director to complete

I hereby certify that the above applicant has been accepted as a Vocational Trainee with the _____ College			
I approve payment of the Vocational Training Subsidy.			
Director Name			
Signature		Date	___ / ___ / ____

CONFIDENTIALITY: Mater's collection, use and disclosure of personal information is in accordance with privacy law and Mater's Policy